



## **BRITISH CANOEING SPRINT RACING COMMITTEE Meeting**

**DATE: Sunday 28<sup>th</sup> October 2018**

**TIME: 13.15**

**VENUE: Meeting Room  
British Canoeing Offices  
Lee Valley White Water Centre**

### **Attending:**

Committee members: Alan Laws (Chair), Edward McKeever, Cathy Wynne, Imogen Collins, John Hoile, Louise Clive, Phil Caisley, Roland Lawler.

Item No:

### **Minutes**

- 1 **Welcome and Introduction:** AL welcomed everyone to the newly formed SRC following the ACM, being particularly pleased to welcome Ed as a new member of the committee.
- 2 **Apologies:**  
Apologies received from committee members, Margaret Chapman, Michael Bannister, Paul Dimmock & British Canoeing's, Anna Gray.
- 3 **Declaration of Interests:**  
Five members returned their completed Declaration of Interest forms for the coming year.  
**Action: All other Committee members to complete and return to the Secretary**
- 4 **Approval of SRC Minutes for 23rd September 2018:**  
No comments were raised from the Minutes tabled at the meeting, RL proposed and JH 2<sup>nd</sup> that the minutes be approved. - **Agreed unanimously.**
- 5 **Matters arising from Minutes not on the agenda**

06/07/18 Item 13: SRC K4 Loan Strategy: JH+CW+IC to meet – held over.

**Action: JH, CW and IC to meet.**

23/09/18 Item 6: Sprint Competition Review Group Review: The first meeting is scheduled on 4<sup>th</sup> November. It is hoped there will be a report by July 2019.

- 6 **Chairman's report:**  
The Chairman thanked members for helping to make the new format ACM such a success. Feedback from people attending was very positive. The committee agreed to continue this format for next year. A couple of possible venues are being investigated for 2019; with the aim to have a firm date and venue as soon as possible. Possibility of linking with the Hasler Final to be investigated.

**Action: IC + AL**

When the date is fixed, we will be able to approach Speakers for the Trophy Ceremony. Several suggestions were put forward.

**Action: AL**

AL also commented that he had attended an English Council meeting the previous day. The Council's Terms of Reference have now been completed. The Council will in future meet once annually.



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### Minutes Cont.

- 7 **Committee roles, posts and representatives' appointments:**
- a) Possible positions/roles list, both new and traditional, was circulated for members comment before the meeting. Most roles were agreed, more to be considered later.  
**Action: AL and CW**
- b) The appointment of an Event Safety Officer for the SRC will not be made at this time. The matter currently remains in the hands of the BC CEO.
- c) With the increasing use of media technology to promote the sport, SRC considered it could benefit from having a committee member with experience in this area. A name was suggested who will be approached to join as a co-opted member.  
**Action: CW**
- 8 **Treasurer's Report & Budget Update:**
- a) The SRC 2017/18 End of Year papers and MB report, circulated prior to the meeting, expanded on the details for the 2017/18 End of year figures and the projected Budget for 2018/19 + 20, reviewed at the last meeting. The 2017/18 End of Year accounts will be presented to the BC office for the annual audit.  
**Action: MB**
- b) LC expanded on the Regatta Committee 2017/18 End of year figures and the RC projected Budget for the 2019 regattas, papers circulated before the meeting. These are to be presented to the BC office for the annual audit – Agreed by SRC.  
**Action: LC**
- c) SRC 2018/19 + 2020 Budget & a draft Proposal prepared by AL, were all circulated before the meeting. These papers are required to be with BC, by 30<sup>th</sup> October.  
**Action: AL**
- d) It was noted, by both Treasurers that BC are limiting the money held by Discipline Committees in external bank accounts in 2019. The RC will transfer a small sum to the BC central account to reduce the RC bank account to within the limit.  
**Action: LC**
- e) BC, over the next couple of years wish to have all funds held in BC central accounts. All payments would then have to be made via a request to the BC office. The Regatta Committee who make many small transactions for each of the 5 national regattas, wish to retain their external bank account to oversee these payments themselves.  
**Action: AL to inform BC office of this requirement.**
- 9 **Meeting dates for the forthcoming year:**  
A list circulated prior to the meeting for members to comment on the suggested dates. The next 5 meeting dates were agreed through to July 2019. Most meetings will be held at the BC Offices, Lee Valley, except the 25<sup>th</sup> November meeting, when Lee Valley is not available. The suggestion was made that the SRC could meet at the Dorney High Performance Centre, to be confirmed.  
**Action: IC + CW**



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- 10 **National Regattas' preliminary proposals for 2019:**  
The Regatta Chairman's report was circulated to the SRC, putting forward several proposals from the RC for the 2019 National Regattas. These included among other items, the focus for each of the 5 regattas and a change of rules relating to awarding medals. - **All proposals, without any alteration, were agreed by the SRC.**
- 11 **Preliminary Handbook timeline and content:**
- a) A paper circulated prior to the meeting confirmed Diane Bates was again willing to edit the Handbook and has set a deadline of mid December for the content. Distribution of the book will be handled similar too last year. In addition, a couple of new items to be include in the 2019 book were proposed.– **Agreed both**  
**Action: CW**
- b) The MRC are considering using only their website for 2019. They meet in mid November and will inform the SRC if they wish to have any content in the Handbook.  
**Action: RL**
- 12 **Preparing for changes after the T of Ref are approved:**  
Following consideration of the notes circulated before the meeting. The SRC discussed how to continue to work with the Regional Development Teams who are interested in Sprint Racing. It was agreed we would initially open communication with all the RDT's and then assess and act accordingly – **Agreed.**  
**Action: AL+CW**
- 13 **Draft Sprint Selection policies:** Those SRC members who wish to comment are advised to use the link via the BC website to comment directly to the IP, deadline, 28<sup>th</sup> October.  
**Action: All**
- 14 **Next Meeting:** 25<sup>th</sup> November      **Venue:** tbc      **Time:** tbc  
**Meeting finished at: 16.25**