

## **Role Description**

**Role Title:** Chair - British Canoeing Sprint Racing Committee

**Purpose:** To serve as Chair of the Sprint Racing Committee, providing leadership in creating and delivering the plan for sprint racing in the UK.

To Chair meetings of the SRC and provide leadership in the work of the Committee.

To engage in other groups within British Canoeing as Chair of SRC including the Discipline Chairs Group and the English Forum and act as Observer for the SRC with the Independent GB Team Selection Panel.

## **Responsibilities:**

- The key responsibilities of this role are to lead the SRC to carry out its responsibilities as outlined in the Terms of Reference and including but not limited to;
  - Organising the UK National Championships and other competitions on behalf of British Canoeing
  - Publishing competition rules and regulations
  - Training and developing competition officials
  - Supporting the development of competition programmes which increase participation in Sprint Racing at all levels
  - Working with British Canoeing Safety Advisory Group to ensure the provision of a safety framework for the delivery of events.
- Take responsibility for managing all aspects of the SRC meetings including agendas, minutes and managing the meetings
- Oversee and guide all decisions taken by the SRC and its sub committees including the Regatta Committee
- Liaise with the Treasurer to ensure that funds are managed effectively in delivering the plan for SRC
- Attend meetings of the Discipline Chairs Group of British Canoeing
- Attend meetings of the English Forum
- Engage with the Sprint International Panel as Observer to report back to the SRC as necessary.
- Work closely with the CEO of British Canoeing and the other executive staff as appropriate
- Ensure that the SRC activities are carried out in accordance with the relevant British Canoeing policies and give support to these as necessary and appropriate.

## **Person Specification**

The person will be able to demonstrate the following abilities and characteristics;  
Enthusiasm and commitment, good organisational skills, independent judgment, maintain confidentiality, negotiation and influencing skills, strategic planning, chairing meetings, good communication skills, understanding of good governance and budgets, commitment to equality and diversity and be able to provide support to committee members and officials.